

**Town of Riverdale Park
Resolution 2007-R-19**

Establishing a Library of Reference Documents

WHEREAS, to perform the duties of a councilmember effectively, a councilmember must be well-informed on a wide variety of subjects; and

WHEREAS, The Town of Riverdale Park enjoys the participation of many resident volunteers in the processes of government; and

WHEREAS, The participation of informed resident volunteers is essential to the process of reviewing proposals for real estate development in the Riverdale Park Mixed-Use Town Center Zone; and

WHEREAS, The Code of Riverdale Park currently requires certain materials to be kept on file at town offices; now therefore be it

RESOLVED, That the Town of Riverdale Park shall maintain a library for the use of the Mayor and Council, staff, and residents of the town, including the following documents and data:

In both paper and electronic format:

- (i) The Charter and Code of The Town of Riverdale Park, and all documents referenced therein,
- (ii) The Elections Manual of the Town of Riverdale Park,
- (iii) The adopted operating and capital budget for the current fiscal year,
- (iv) The Riverdale Park Mixed-Use Town Center Development Plan and Zoning Map published by the Maryland-National Capital Park and Planning Commission (M-NCPPC),
- (v) The Prince George's County Approved General Plan published by M-NCPPC,
- (vi) The Preliminary Public Safety Facilities Master Plan published by M-NCPPC,
- (vii) The Citizens' Handbook published by M-NCPPC,
- (viii) The Maryland Open Meetings Act Manual published by the Office of the Attorney General of the State of Maryland,
- (ix) The Maryland Manual published by the State of Maryland,
- (x) Part D (Local Government) of the 90 Day Report published by the Department of Legislative Services of the Maryland General Assembly,
- (xi) The Legislative Annual Report published by Prince George's County;

- (xii) The Biennial Growth Policy Update for Prince George's County published by MNCPPC,
 - (xiii) Guidelines for the Analysis of the Traffic Impact of Development Proposals published by M-NCPPC,
 - (xiv) The West Hyattsville Approved Transit District Development Plan and Sectional Map Amendment for the Transit District Overlay Zone, published by M-NCPPC,
 - (xv) The Strategic Framework for Transit-Oriented Development in Prince George's County published by M-NCPPC,
 - (xvi) The Approved College Park US 1 Corridor Sector Plan and Sectional Map Amendment published by M-NCPPC,
 - (xvii) The State Shared Revenues Handbook published by the Maryland Municipal League,
 - (xviii) The Guide to Zoning Categories published by M-NCPPC,
 - (xix) The Approved Countywide Green Infrastructure Functional Master Plan published by M-NCPPC,
 - (xx) The Approved Sector Plan and Sectional Map Amendment for the Prince George's County Gateway Arts District published by M-NCPPC,
 - (xxi) Infill and Redevelopment published by the Maryland Department of Planning,
 - (xxii) Smart Neighborhoods published by the Maryland Department of Planning,
 - (xxiii) Smart Growth: Municipal Implementation published by the Maryland Department of Planning;
- In electronic format only:

- (i) The Charter and Code of Prince George's County, including Subtitle 27, and all supplements to the Code,
- (ii) The Charter Amendment Procedures Handbook published by the Maryland Municipal League,
- (iii) The charters and code of these neighboring municipalities:
 - (a) Hyattsville,
 - (b) University Park,
 - (c) College Park,
- (iv) The complete 90 Day Report published by the Department of Legislative Services of the Maryland General Assembly,

(v) The Public Release Data File for Prince George's County published by the Maryland State Department of Assessments and Taxation;
In paper format only:

- (i) The Homeowner's Guide to Permits published by Prince George's County,
- (ii) The Residential and Business Code Handbook published by the Town of Riverdale Park,
- (iii) The Planning Area 68 Approved Master Plan and Sectional Map Amendment published by M-NCPPC,
- (iv) The Approved Public Safety Master Plan published by M-NCPPC, including sections for fire, police, and corrections,
- (v) The Riverdale Park Architectural Survey published by M-NCPPC,
- (vi) The Riverdale Historical Survey published by M-NCPPC,
- (vii) The Statistical Reference published by M-NCPPC,
- (viii) The Approved Anacostia Trails Heritage Area Management Plan published by M-NCPPC,
- (ix) The East Hyattsville Architectural Survey published by M-NCPPC,
- (x) The Edmonston Historical Survey published by M-NCPPC,
- (xi) Historic Contexts in Prince George's County published by M-NCPPC,
- (xii) The Historic Preservation Program Brochure published by M-NCPPC,
- (xiii) The Approved Historic Sites and Districts Master Plan published by M-NCPPC,
- (xiv) Land Use/Zoning by Municipality published by M-NCPPC,
- (xv) The Old Town College Park Architectural Survey published by M-NCPPC,
- (xvi) The Sears, Roebuck and Company Mail-Order House Survey published by MNCPPC,
- (xvii) Victorian Pattern Book Houses in Prince George's County published by MNCPPC,
- (xviii) Architectural Graphic Standards, published by the American Institute of Architects,
- (xix) Choosing Our Community's Future, published by Smart Growth America; and

BE IT FURTHER RESOLVED, that the Town Administrator shall review these publications no less than once per year for updates of periodic publications and removal of defunct documents.

Introduced: 2/4/08

Adopted: 2/4/08

Effective: 2/4/08

Patrick J. Prangley, Town Administrator

Vernon S. Archer, Mayor

