

FOR FAMILIES: PGCPS Phone Numbers and Info

FREQUENTLY CALLED NUMBERS

Area 1 Office.....	301-669-6010
Area 2 Office.....	301-669-6060
Area 3 Office.....	301-669-6000
Back-to-School CEO Hotline (Sept. 6-8, 7-10a & 3-6:30p) ..	301-952-6582
Before & After Care.....	240-724-1675
Board of Education.....	301-952-6115
CEO's Office.....	301-952-6008
Early Childhood Programs.....	240-724-1924
ESOL Office.....	301-445-8450
Family & Community Engagement	301-618-7356
Family Institute	301-618-7356
Fingerprinting (School Volunteers)	301-952-7831
Food & Nutrition Services	301-952-6580
GED	301-546-0891
Health Services	301-794-4722
Home & Hospital Teaching	301-567-8642
Homeless Office.....	301-925-2482
Human Resources	301-780-2191
International Student Counseling Office	301-445-8460
Ombudsman	301-808-8315
Pupil Accounting & School Boundaries	301-952-6300
Special Education	301-618-8300
Student Appeals	301-952-6195
Student Records, Transfers & Archival Services ..	301-567-8751
Student Services.....	301-567-8670
Talented & Gifted Program	301-808-3790
Transportation	301-952-6570

KEEP IN TOUCH

SchoolMAX FAMILY PORTAL View your child's student information, grades and attendance records online. Sign up at www.pgcps.org/schoolmax-support/. A new transportation option has been added this year that will let you check school bus arrival times.

eALERTS Receive notifications from PGCPS and your child's school about emergency closures, special announcements and more. Sign up at www.pgcps.org or your school website.



4 STEPS TO RESOLVE A CONCERN

- STEP 1** Report your concern to your child's school principal or to the specific office supervisor or director.
- STEP 2** If still unresolved, contact the area office (for schools) or specific division-level supervisor (for offices).
- STEP 3** If further guidance is needed, please view the online *Guide to Addressing Questions and Concerns*.
- STEP 4** If after Steps 1, 2 and 3, you still do not have a resolution, submit your request online or call the Office of the Ombudsman at 301-808-8315.

INCLEMENT WEATHER CODES

When inclement weather strikes, check the PGCPS website, local news stations or sign up for emergency notifications to find out if schools will open late, close for the day or dismiss early.

CODE ORANGE Schools and offices will open with a two-hour delay. Emergency personnel must report to work on time and are not eligible for Liberal Leave.

CODE GREEN Schools are closed. All 12-month employees are to report on time.

CODE BLUE Schools are closed. Central and regional offices open two hours late. All 12-month personnel are expected to report. Liberal Leave policy will be in effect for non-emergency personnel. Emergency personnel must report to work on time and are not eligible for Liberal Leave.

CODE YELLOW Schools and offices are closed. Emergency personnel only must report to work.

CODE RED The school system is closed for all personnel.

