



PRINCE GEORGE'S COUNTY

# FY2019 Historic Property Grant Application

FOLLOW THE SEPARATE INSTRUCTIONS STEP-BY-STEP WHEN COMPLETING THIS APPLICATION.

### 1. Historic Property

Historic and/or current name of the property (if applicable)		

DO NOT MARK IN THIS BOX

Street Address

City

ZIP

### 2. Photograph(s)

Insert electronically or physically attach with tape or glue a 4 x 6 defining photograph of the property here. Include the rest of your photos directly after this page. Include no more than six single-sided pages of images that adequately document the property and project. Photos can be smaller than 4 x 6 but should be of good quality (not dark, blurry, pixelated or very small.) Label and date every image. See Instructions, last page, for a sample of how to include and format your photographs.

3. Amount of funding requested: \$ \_\_\_\_\_ (The maximum award per project is \$50,000; DO NOT request an award greater than this.)

### 4. Application contact information

Name of contact person	Street address	
City	State	ZIP
Contact phone	Contact email	

**5. Project description:** Provide a succinct description of your project in the space provided.

**6. Budget.** Provide a work item/cost breakdown of your proposed project. See the Instructions on how to complete the table. Attach contractor estimate(s) directly after this page.

WORK ITEM	GRANT	APPLICANT CONTRIBUTION			TOTAL COST
		CASH	IN-KIND	DONATED	
<b>TOTALS</b>					

THIS IS YOUR "AMOUNT OF FUNDING REQUESTED"

THIS IS YOUR TOTAL PROJECT COST

**7. Describe the historical and cultural significance of the resource(s).** 0-10 points

**8. Describe the project's urgency of need for financial assistance.** 0-5 points

**9. Describe how historically significant material or details will be retained in the project.** 0-15 points

**10. Describe the provision for long-term resource preservation inherent in the project.** 0-15 points

**11. How might the project stimulate or promote other preservation activities?** 0-5 points

**12. Describe your readiness to initiate and complete the project.** 0-10 points

**13. Describe your administrative capability.** 0-10 points

**14. Include up to five letters directly after this page that demonstrate community interest and support.** 0-5 points

NAME	RELATIONSHIP or OCCUPATION

**15. Certification**

The information submitted with this application is correct to the best understanding of the Contact Person and Property Owner. The Contact Person and Property Owner hereby certify that they will comply with the conditions set forth in this application and the Instructions. In the event grant assistance is received, the applicant agrees to the conditions and procedures outlined in this application, the Prince George's County Historic Property Grant Program Guidelines, and the Instructions, specifically the requirement for timing specifications, Historic Site Designation, the conveyance of a perpetual preservation easement to The Maryland-National Capital Park and Planning Commission, oversight of the project by M-NCPPC staff, and adherence to citation requirements. See "Award Conditions" in the instructions for details. This certification is a material condition of any grant award.

**Property Owner 1**

Signature of Property Owner 1	Date signed	
Name of Property Owner (print legibly or type)	Street address	
City	State	ZIP
Phone	email	

**Ethnic Origin of Property Owner 1: (OPTIONAL)**

Ethnic origin is categorized by the Federal Equal Employment Opportunity Commission as follows:

- American Indian/Alaskan Native
- Asian/Pacific Islander
- Black or African American
- Hispanic or Latino
- White

**Property Owner 2 (if applicable)**

Signature of Property Owner 2	Date signed	
Name of Property Owner (print legibly or type)	Street address	
City	State	ZIP
Phone	email	

**Ethnic Origin of Property Owner 2: (OPTIONAL)**

**Ethnic origin is categorized by the Federal Equal Employment Opportunity Commission as follows:**

- American Indian/Alaskan Native
- Asian/Pacific Islander
- Black or African American
- Hispanic or Latino
- White

**16. Corporate Resolution (sign only if you are signing on behalf of a corporation)**

The applicant as below is also authorized and directed to make or cause to be made and to execute and deliver on behalf of the applicant such certificates and statements and any and all other papers, instruments, or documents which may be necessary, convenient, or desirable to complete the transaction of a grant award in the name and on behalf of the applicant and under its corporate seal.

Name of Corporation		
Signature of Authorized Officer per organizational documents (e.g., Articles of Incorporation, Charter or By-Laws)	Date signed	
Name of Authorized Officer (print legibly or type)	Position (e.g., president, trustee, etc.)	
Street address of organization		
City	State	ZIP
Phone	email	

**Ethnic Origin of Authorized Officer: (OPTIONAL)**

**Ethnic origin is categorized by the Federal Equal Employment Opportunity Commission as follows:**

- American Indian/Alaskan Native
- Asian/Pacific Islander
- Black or African American
- Hispanic or Latino
- White